

## ArtsQuest Policy on Political Activity and Solicitation

ArtsQuest is a non-profit organization whose mission is to be an international model for providing access to exceptional artistic, cultural and educational experiences promoting individual and community creativity, enlightenment and fulfillment. ArtsQuest does not engage in supporting candidates for public office, political parties, political action committees or lobbying groups nor does it authorize any employees to engage in such activity on behalf of the organization. Because ArtsQuest operates two cultural campuses and the annual Musikfest festival, for which it uses a combination of private property and public property, we offer the following guidance for candidates, political parties, political action committees, lobbying organizations and their respective supporters (“political entities”) and solicitors who seek to participate at ArtsQuest events and activities.

**ArtsQuest Owned and Leased Property:** The Banana Factory Arts Center, including the parking lot and the lands landscaped terraces adjacent to the building, the ArtsQuest Center at SteelStacks®, including the portion of the Air Products Town Square in front of the ArtsQuest Center and PNC Plaza, are properties that are owned by ArtsQuest, and SteelStacks Plaza, the Bethlehem Visitors Center and Levitt Pavilion SteelStacks properties are leased by ArtsQuest. On these properties, with two limited exceptions described below, political entities are prohibited from occupying or roaming ArtsQuest properties while campaigning, soliciting signatures, support, donations or contributions, handing out literature or campaign materials or conducting any other activity that supports those political entities (“political activity”), and spaces may not be used for fundraising or other related political activity at these ArtsQuest properties.

(Exceptions: 1) Banana Factory Arts Center spaces, if available, may be provided by contract to political entities on terms and conditions similar to those given to other non-charitable organizations; and 2) SteelStacks campus spaces, if available, may be provided by contract to political entities on terms and conditions similar to those given to other non-charitable organizations **for Election Night gatherings only.**)

**Public Property:** During Musikfest, and certain other ArtsQuest events, ArtsQuest is granted use permits for certain parks and streets by the City of Bethlehem. During ArtsQuest events, a fixed location will be offered at no cost, where the distribution of literature and the making of public statements protected by the First Amendment will be permitted subject to the following conditions:

- The following activities are prohibited:
  - Use of tables, chairs, stands or blocking of streets, sidewalks or access ways;
  - Use of sound amplification systems;
  - Disruption of the activities of patrons, vendors, exhibitors, performers or scheduled programs; and
  - Continued solicitation of individuals who do not wish to be engaged.
- ArtsQuest shall be given at least ten (10) days’ notification of the time and date of any intent to utilize said fixed location.
- Use of common areas of public property may require a permit issued by the City of Bethlehem.

**Third Party Private Property:** Many of the sites of Musikfest are located on the private property of third parties. Except in unusual circumstances, such properties are leased to ArtsQuest solely for the purposes of particular ArtsQuest programs not including political activities or solicitation and, accordingly, political activity is not permitted on those properties.

**Solicitations:** In order to protect the festive experiences of our patrons, occupying or roaming ArtsQuest properties during events engaging in solicitation, distribution of promotional or educational literature or paraphernalia and/or the attempted sales or distribution of products or services of any kind is prohibited except by contracted exhibitors and vendors of ArtsQuest.