



### Production Internship

The Production Intern will assist the production managers and production crew during live performance events. Duties will include stage set ups, band load ins/outs, sound check, any and all needed tasks a normal production tech would execute (with a few restrictions, which are written below). With several different performance venues, programming can vary wildly, and the Production Intern will play a role in making these events come to life. This internship is specifically designed for those studying audio, lighting, and video technology, including crew scheduling, attending production meetings, and ultimately the opportunity to mix a small band. Please inquire early for future consideration.

Responsibilities may include:

- Assist the production managers with the coordination of selected concerts and event production in the agreed time frame
- Involvement with concert installation, from loading in bands, wiring and properly adding microphones to the stage, sound check, load out
- Assist with sound and light companies and securing staging companies
- Involvement with visual aspects of events, i.e. stage layout/design, visual site design
- Interns will be required to work on the predetermined show dates set by the production managers. Hours per day and week may vary, but we will work to ensure the required hours are met.

Qualifications:

- Currently enrolled in a full time undergraduate or graduate degree program with a focus in production technology (audio, lighting, video), with specific focus on executing live events/concerts as a technician
- Excellent verbal and written communication skills
- Prior knowledge of or experience in live theatre and concerts
- An interest or passion in the arts
- Ability to work independently and as part of a team in a fast-paced environment
- Able to set and adhere to strict deadlines
- Prior experience with staging and sound equipment is a plus

Restrictions (For Safety Reasons):

- Intern will not drive or be in a scissor lift or bucket lift, or climb a ladder more than 6 feet
- Intern will not be allowed to patch in electrical equipment
- Intern will not be allowed to lift items over 50 pounds unless assisted by another person
- Intern will only perform technical tasks that do not require specific certifications or qualifications

Most of the internships listed above are available year-round, except where noted. If you are interested in one or more of the internships listed above, please follow the **Application and Timelines** posted on our website at [www.artsquest.org/info/internships](http://www.artsquest.org/info/internships) for all the details for qualifying and applying.